



# EMS PROGRAM



[RHSchoolofHealthSciences.org](http://RHSchoolofHealthSciences.org)



# OUR MISSION

## **Reading Hospital**

### **MISSION STATEMENT**

The mission of Reading Hospital is to provide compassionate, accessible, high-quality, cost-effective healthcare to the community; to promote health; to educate healthcare professionals; and to participate in appropriate clinical research.

## **Reading Hospital School of Health Sciences**

### **MISSION STATEMENT**

The mission of Reading Hospital School of Health Sciences is to provide educational programs that develop competent and compassionate professionals capable of providing high-quality healthcare services to individuals, families, and communities.

## **EMS Education Department**

### **MISSION STATEMENT**

It is the mission of the EMS education department to prepare competent entry-level EMS providers in the cognitive (knowledge), psychomotor (skills) and affective (behavior) learning domains.

### **NON-DISCRIMINATION STATEMENT**

Reading Hospital School of Health Sciences (RHSHS) is committed to providing a safe and healthy educational environment for all individuals. RHSHS does not discriminate in any education program or activity that it operates. including in admission and employment. RHSHS follows federal state and local regulations including current Title IX requirements. Discrimination based on sex, pregnancy or related conditions, age, race, color, national origin, religion, creed, marital status, disability, economic means, or veteran status is prohibited.



*Thank you for inquiring about the EMS program offered by Reading Hospital School of Health Sciences. This booklet is designed to provide information about this educational opportunity.*

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# GREETINGS FROM THE SCHOOL DIRECTOR



Welcome to Reading Hospital School of Health Sciences, home to excellent educational programs designed to develop competent and compassionate healthcare professionals. On behalf of the faculty, staff, and students in the school, I would like to thank you for your interest in our educational programs.

As hospital-based programs, we are committed to preparing individuals like you to become skilled professionals in a career such as Diagnostic Medical Sonography, Emergency Medical Services (EMT through Paramedic), Medical Laboratory Science, Medical Imaging, Nursing, Phlebotomy, or Surgical Technology. Our experienced classroom and clinical faculty is known for their dedication to helping individuals achieve success, and are committed to providing classroom, laboratory, simulation, and clinical experiences that support excellence in teaching and learning.

RHSHS provides: High quality, affordable education... A starting path to a bachelor's degree... Your pathway to an exciting career in healthcare.

This is your chance to make a difference and become a respected member of a healthcare profession. Our faculty, staff, and administrators are happy to meet students, families, alumni, or other visitors, and I hope to see you on campus soon.

Sincerely,

Dr. Debbie J. Rahn

# A REWARDING CAREER

Welcome! If you want to make a difference in people's lives and enjoy a fast-paced job, then pursuing a career in EMS might be a great choice for you. As an EMS provider, you'll work as part of a team providing vital medical services to those in need. At the School of Health Sciences students will find that we provide everything needed for a pleasant student experience to make graduates the best EMS provider that they can be!

## HISTORY

In the fall of 1987, The Reading Hospital made a commitment to EMS education by creating the Paramedic program. This response supported the significant need to provide Advanced Life Support education and Paramedics to the City of Reading and the County of Berks.

Fast forward to 2008, the new School of Health Sciences opened. This allowed the EMS department to expand and offer the Emergency Medical Technician (EMT) and Advanced EMT (AEMT) provider courses.

We continue to serve the communities of Berks and the surrounding counties by offering a very robust educational experience in both the EMT and Paramedic levels of EMS education that produce excellent EMS providers.

## PHILOSOPHY AND GUIDELINES

The Reading Hospital School of Health Sciences EMS Education Programs are dedicated to educating safe and competent EMS providers. The programs are designed with the adult student in mind, as they strive to be leaders in the EMS system. All reasonable efforts have been made to provide an educational environment that promotes personal growth, public safety, and team leadership for every student enrolled. The programs are conducted in accordance with National Education Standards, PA EMS Education Standard Operating Procedures, and all applicable federal, state, regional, and organizational regulations. Students must successfully complete the didactic, hospital clinical, pre-hospital 911 internship, and psychomotor skills needed to perform as a safe and competent EMS provider before being approved to take the National Registry Exams.

Professional standards of performance, attitude, and conduct are required of all participants in our programs, and every effort is made to instill human values consistent with the health care profession.

# STUDENT LEARNING OUTCOMES

- Demonstrate individual professional behaviors consistent with employer and community expectations of an entry-level provider.
- Demonstrate technical proficiency in all the skills identified for the role of an entry-level provider.
- Comprehend, apply, and evaluate patient data to inform decision making relative to the expected duties, roles, and responsibilities of the entry-level provider.
- Execute the ability to communicate and interact effectively with non-clinical and clinical persons in various healthcare and scene environments.

## GOALS

- Demonstrate a cognitive knowledge level expected of an entry level provider and as necessary to function in a healthcare setting.
- Show a general medical knowledge level expected of an entry level provider as necessary to function in a healthcare setting.
- Demonstrate the ability to collect data from charts and patients and appropriately interpret that data.
- Demonstrate the ability to thoroughly assess a patient utilizing various diagnostic tools and procedures.
- Recommend appropriate therapeutic procedures and make sound patient care judgments as expected of an entry level provider.
- Describe a broad range of clinical skills, procedures, and equipment.
- Demonstrate the ability to present oneself in an ethical and professional manner.
- Show the ability to manage time efficiently while functioning in a healthcare setting.
- Implement critical thinking skills to assess and treat patients in emergency settings.

# STUDENT RIGHTS

- The student has a right to competent instruction, course counseling, and adequate facilities, and in all areas the right to expect the highest degree of excellence possible within the resources of the EMS Education Programs.
- The student has a right to protection from unreasonable and capricious actions by faculty and administration.
- Each student has the right to know the rules by which they are governed, through the medium of a clear and precise written exposition of the rules.

# STUDENT RESPONSIBILITIES

- The student has the responsibility to devote themselves to the serious pursuit of learning and to respect the rights and opinions of others, including faculty, administration, and fellow students.
- The student has the responsibility to comply with all the rules governing students of training courses.
- The student has the responsibility to uphold the highest standard of academic integrity.
- The student has the responsibility to conduct themselves in accordance with generally accepted standards of conduct as embodied in society's laws and regulations.
- The student has the responsibility to keep themselves and others safe from harm in simulations. Intentional negligent or dangerous acts in simulations will not be tolerated.
- Each student has the responsibility to respect innovation and individual differences and to conduct themselves to not violate the rights of other students and members of the administration, faculty, preceptors, and all others with whom the student may engage.
- Affective Domain/Professionalism grades are program specific.

# ACCREDITATION

The Paramedic program is currently approved by the PA DOH BEMS and accredited by CoAEMSP and CAAHEP. The EMT program is approved through the PA DOH BEMS.

CoAEMSP

8301 Lakeview Parkway, Suite 111-312

Rowlett, TX 75088

214-703-8445 Fax: 214-703-8992 <http://coaemsp.org>

Bureau of Emergency Medical Services

Pennsylvania Department of Health

Health and Human Services Building 625

Forster Street, Room 606

Harrisburg, PA 17120

717- 787-8740 Fax: 717- 772-0910

Email: [paemsoffice@pa.gov](mailto:paemsoffice@pa.gov)

## ESSENTIAL FUNCTIONS FOR THE **EMS PROVIDER**

Students must meet the Functional Job Description provided by the Pennsylvania Department of Health Bureau of Emergency Medical Services. The PA Department of Health EMS Functional Job Descriptions for EMT and Paramedic can be found on the School of Health Sciences EMS webpage.

# PROGRAMS

## EMT

At the beginning of the course, students will become certified in American Heart Association Basic Life Support (CPR and AED). After obtaining the CPR certification and demonstrating proficiency in both patient assessment and basic airway management skills, students will be eligible to schedule the Emergency Department (ED) Orientation shift and the first pre-hospital shift on a 911 ambulance.

The knowledge and critical thinking ability will expand as students progress through the airway, cardiology, medical, trauma, obstetrics/pediatrics, and operations education modules. Patient assessment, airway management, bleeding control, and numerous other skills will become instinctive after completing the many hours of hands-on training incorporated into the course.

By the end of this program, students will be trained to provide prehospital basic life support (BLS) medical care for sick and injured patients in an emergency setting. The EMT student will develop the skills to assess a patient's condition and manage medical and trauma emergencies for people of all ages.

## Courses

Specific program schedules vary according to the class times. The same curriculum is covered in each EMT course, but there are variations in scheduling to accommodate the needs of the adult learner:

### Spring Program (Weekend):

January through April

8-hour days: every Saturday and every other Sunday 8 a.m. to 4 p.m.

Approximately 108 Lecture hours/68 Lab hours

### Summer Program (Accelerated):

June through August

6-hour days: Mondays, Tuesdays, Wednesdays, and Thursdays 8 a.m. to 2 p.m.

Approximately 96 Lecture Hours/96 Lab Hours

### Fall Program (Weekday/Weekend):

September through December

4-hour evenings: Tuesdays and Thursdays 6 p.m. to 10 p.m.

6-hour days: 3 Saturdays

8 a.m. to 2 p.m.

Approximately 84 Lecture Hours/76 Lab Hours

## **PARAMEDIC**

### **Overview**

The Paramedic is an allied health professional whose primary focus is to provide advanced emergency medical care for critical and emergent patients who access the emergency medical system. This individual possesses the complex knowledge and skills necessary to provide patient care and transportation. Paramedics function under medical oversight as part of a comprehensive EMS response. Paramedics perform interventions with the basic and advanced equipment typically found on an ambulance. The Paramedic is a link from the scene into the health care system.

### **Curriculum**

Throughout the 11-month Paramedic program, students will learn how to become advanced pre-hospital professionals. They will leave the role of EMT or AEMT and learn to be an analytical thinker that is able to assimilate large amounts of data, quickly create a plan of action, and execute it. Students will use lecture, classroom discussion, writing assignments, reading assignments, video assignments, and simulation to learn. Students will also learn how to apply information in clinical experiences.

In the first semester (PAR-100), students will learn the foundations of Paramedic education such as advanced anatomy and physiology and pathophysiology. Students will then perfect their assessment skills. Then, further learning of some advanced skills like EKG interpretation, intubation, cardioversion, and venous cannulation. Students will also begin to apply what is learned in the classroom to their patient interaction in the early phases of hospital and pre-hospital clinical rotations.

### **Fall Semester**

August - December

Monday - Thursday

8 a.m. to 2 p.m.

Approximately 190 Lecture Hours/75 Lab Hours

In the second semester (PAR-200), students will focus on medical problems and how they affect patients. Special patient populations will also be considered. Students will continue the clinical patient interactions but will have more knowledge about why they are doing advanced treatments for the various patient illnesses that they will be exposed to.

### **Spring Semester**

January - April

Monday - Thursday

8 a.m. to 2 p.m.

Approximately 145 Lecture Hours/75 Lab Hours



The third semester (PAR-300) focuses on traumatic injuries and EMS operations issues. Students will complete the Capstone portion of the program and direct patient care with minimal guidance from the preceptor.

### **Summer Semester**

May - August

Monday - Thursday

8 a.m. to 2 p.m.

Approximately 60 Lecture Hours/30 Lab Hours

Approximately 96 Lecture Hours/72 Lab Hours

# CLINICAL INFORMATION

EMS procedures may only be performed as a function of the EMS student training when authorized by the Program Medical Director via the Clinical Coordinator; or when providing patient care on approved clinical units or EMS Agencies under direct supervision of program preceptors or hospital staff. Hospital liability insurance is granted to all scheduled Tower Health Reading Hospital School of Health Sciences EMS students. Therefore, pre- hospital or hospital clinicals may not be scheduled to occur during the hours of paid employment. A student may not complete clinical assignments or skills while being part of required staffing for an EMS Unit or staffing at a clinical site. Clinical rotations will not be scheduled during classroom hours. Clinical rotations will be scheduled during the student's non-classroom time, sometimes by the aid of the Clinical Coordinator.

## **Hospital**

Students will obtain patient care experience during hospital rotations in accordance with their program's clinical rotation schedule. Each program requires the student to complete a minimum number of patient assessments, procedural skills, and attendance hours during each rotation.

## **Pre-Hospital**

Students will obtain patient care experience on a 911 (emergency) ambulance in accordance with their program's requirements. Paramedic students will complete multiple phases of the prehospital experience that will enable them to evolve from a team member to an independent team leader.

## **Credit Hours**

Credit assigned to EMS course does not constitute "college credit" and does not imply EMS courses earn the equivalent of college credit. The term "credit" assigned to EMS courses is for grading and/or financial aid purposes only; and only an authorized degree-granting institution in which a student enrolls may determine whether the completed EMS course may be accepted for "college credit". It does not refer to academic credits or to the awarding of college credit and degrees

The EMS Department defines a credit hour as a unit of measure that places a value to the level of instruction and time requirements for an EMS course; and is responsible for determining the credit hours awarded for the EMS courses offered in the program of study.

The credit to contact hour for the EMS courses are as follows: 15

lecture hours = 1 credit

30 lab hours = 1 credit

75 hospital/ambulance hours = 1 credit

# ATTENDANCE

Attendance at all scheduled classes and clinical experiences is critical to learning the basic knowledge needed to be a safe and effective EMS provider. Absences from class or clinical impede learning and can lead to less-than-successful outcomes related to grades and/or enrollment. The administration of the EMS Education Programs does not qualify the validity of excuses for an absence. Therefore, the terms excused, and unexcused absences are not utilized. Time will be tracked with each class and concurrently documented on the class sign-in roster. Clinical time will be documented by the student electronically. False documentation of time or attendance (including omission) is subject to discipline up to and including immediate dismissal from the EMS Program. All time and topics of study are required. All missed time must be made-up. All missed topics of study and performance labs must be made-up. All missed written quizzes, tests, exams, and psychomotor testing must be made-up. Assigned make-up is determined at the discretion of the program faculty.

Students must attend 80% or greater of the all the scheduled class/labs hours per semester (or course in certain programs) to meet the minimum hourly attendance requirement to be eligible to graduate from any of our EMS programs.

Students may be required to follow employer attendance requirements, which may be stricter than those of the School of Health Sciences.

# COGNITIVE TESTING

Students will be challenged with a series of quizzes, tests, and exams throughout the course. At the Course Coordinator's discretion, these assignments may be administered on paper, in an electronic format, as a practical exercise, a presentation, and/or as an oral exam. They may include multiple question types including multiple choice, short answer, essay, and/or other types at the discretion of the Course Coordinator. Tests may be created by the program and/or may be sourced from commercially available standardized testing resources, such as FISDAP, EMS Testing, etc. Assignments may also be given that carry the weight of an exam or quiz. Assignments will follow all exam rules including number of retakes and minimum score required. Scores will be rounded to a whole number. Scoring of written exams, tests, and quizzes are as follows:

## **Paramedic & PHRN**

80% & above = Pass

Less than 80% = Fail

## **EMT**

70% & above = Pass

Less than 70% = Fail

## **Exceptions: Certification courses, e.g., AHA**

84% & above = Pass

Less than 84% = Fail

# COGNITIVE EXAM RETEST

Every student has one reattempt for a passing score. The retest attempt may not be scheduled during normal classroom hours. Retesting attempts for a passing score must occur during normal office hours, separate from all classroom hours and distractions. Failure of a retest attempt and scores less than the course required minimum percentage, will result in termination from the EMS Education Program.

The retest may or may not be the same test but will cover the same material. A retest will be from the same source as the first test. Tests may be created by the program and/or may be sourced from commercially available standardized testing resources, such as FISDAP, EMS Testing, etc. Cut scores that are not equal to course cut scores will be adjusted appropriately.

After achieving a passing score, on a retest attempt, the maximum score that may be recorded into the student's grade average is the course minimum required percentage (see course minimum grade percentages above). Specific programs may have shortened timelines for retesting, see specific course syllabus.



## PSYCHOMOTOR TESTING

Students will be challenged with a series of psychomotor testing called Competencies throughout the course. Scoring is Pass/Fail based on earned points. Any critical failures received is considered a failure regardless of score:

### **EMT, Paramedic**

80% & above = Pass

Less than 80% = Fail

## PSYCHOMOTOR RETEST

Psychomotor competency testing is designed to test the ability of the student to apply specific skills.

Scores below the course required minimum percentage require retesting. Three chances (initial and two retakes) to pass each test will be provided. The test used for retesting may or may not be the same scenario but will be the same general skill. Failure of the third attempt to pass will result in termination from the EMS Education Program.

# PROGRAM COMPLETION

The EMS Programs have two main components:

## **Academic**

Didactic Classroom

Psychomotor Skills Labs

## **Clinical**

Hospital rotations (EMR excluded)

Pre-hospital rotations (EMR excluded)

- 911 Preceptorship
- 911 Internship - CAPSTONE (EMT excluded)

All the above components must be successfully completed to achieve program completion and to be granted the privilege to take the National Registry Examinations. All hours, skills, testing, assignments, CoAEMSP Student Minimum Competency Matrix, and psychomotor competencies must be successfully completed for the student to be eligible to graduate from the course. Clinicals must be completed, verified, and audited before the date of the final examination. Extension of classwork beyond graduation date may be applied for on a case-by-case basis and will be granted one calendar month at a time up to a maximum of three months. Extensions are only likely to be granted in cases of hardship for students that have shown consistent effort throughout the program.

Additional fees will be charged for any extensions beyond the month of graduation and the final course grade will be listed as “Incomplete” until requirements for graduation are met. The student will not be approved to begin an extension until any additional fees are paid to the appropriate student account representative.

# GRADUATION REQUIREMENTS

To progress in the curriculum and graduate from the program, the student must:

1. Complete all classroom, didactic, and clinical/field course requirements per the course syllabus.
2. Have a passing course grade/average GPA (according to the course minimum requirements as found previously in this document).
3. Maintain an average GPA according to the course minimum requirements as found previously in this document)
4. Pass the final exam for each course and/or semester

A student, with an average less than the course minimum percentage, may be suspended from all clinical until the average is corrected. Students will be expected to follow the policy on Written Testing

## ADVANCED PLACEMENT AND CREDIT TRANSFER

Advanced placement will not be awarded to any student or applicant towards any program in the EMS Department. No credits outside of the School of Health Sciences can be transferred into any of the EMS programs.

# ADMISSIONS POLICY/ PROCEDURE

EMS includes the following programs: EMT and Paramedic Education. Each program has a set of specific requirements which are listed below. All students are expected to submit pre-admission documentation and complete all post-acceptance requirements by established deadlines

## **EMERGENCY MEDICAL TECHNICIAN**

The school offers an Emergency Medical Technician program in the fall, spring, and summer semesters. Students must be 16 years of age or older to advance their education to the EMT certification step. The deadline for admission/pre-admission testing is eight weeks prior to the start of class, or when qualified student capacity has been reached.

The following documentation is required to determine eligibility for admission:

- 16 years of age to advance to the certification step,
- EMS application form and fee, and
- satisfactory score on the pre-admission test measuring reading comprehension, vocabulary, and basic math skills. Applicants will be allowed two attempts per course to achieve a satisfactory score on the pre-admission test.

The following documentation is required after the applicant is offered a seat in the class:

- \$300 Non-refundable Confirmation of Enrollment fee and form,
- current Criminal Record Check and FBI Fingerprint,
- current PA Child Abuse History Clearance Check,
- completed and approved National Healthcare Fraud and Abuse Check prior to admission and monthly during enrollment,
- documentation of health insurance, including hospitalization benefits,
- healthcare provider confirmation of required health screenings, tests, and immunizations including a negative finding on urine drug screening (see RSHS policy #313),
- healthcare provider Proof of influenza immunization,
- FEMA Pre-Field & Clinical Online Courses,
- Assumption of Risk Agreement form,

- students need to fill out the “Sponsorship Information” section of the online application if their employer will be paying for their employee,
- full tuition or payment plans along with the first installment are due one week prior to the start of class,
- other information as requested.

CPR: American Heart Association BLS for Healthcare Provider CPR certification will be provided by the school to all enrolled EMT students after the start of the semester.

## **PARAMEDIC EDUCATION**

The Paramedic Education program admits new classes every August. The deadline for completed applications is June 1 or when qualified student capacity has been reached. Enrollment is limited to certified Emergency Medical Technicians and Advanced Emergency Medical Technicians. Admission to the program will be based on the following:

- current EMT or AEMT certification in the Commonwealth of Pennsylvania,
- valid two-year American Heart Association BLS for Healthcare Provider CPR certification,
- submission of high school transcript or equivalent,
- satisfactory scores on the pre-admission examination, and
- recommendations: “recommend with confidence” rating.

The following documentation is required after the applicant is offered a seat in the class:

- \$300 non-refundable Confirmation of Enrollment fee and form,
- current Criminal Record Check and FBI Fingerprint,
- current PA Child Abuse History Clearance Check,
- completed and approved National Healthcare Fraud and Abuse Check prior to admission and monthly during enrollment,
- documentation of health insurance, including hospitalization benefits, and
- healthcare provider confirmation of required health screenings, tests, and immunization including a negative finding on urine drug screening (see RHSHS policy #313).

# READMISSION

Readmission is at the discretion of the Program Director and is not guaranteed. Please refer to school policy 301.

# RECORD KEEPING

The EMS Education Programs at Reading Hospital School of Health Sciences will maintain a copy of the student's file in accordance with RHSHS Policy #326. Students may request an appointment to see their file at any time during the program. Student files may not leave the administrative office at any time.

# COST AND EXPENSES

## **Tuition and Fees**

A current copy of the tuition and fee structure for the program is located at <https://reading.towerhealth.org/health-sciences/financial-information/tuition-and-fees/>.

## **Billing and Payment**

All billing, payments, and receipts are processed by the Student Accounts Office (SAO) located on the ground floor of the Reading Hospital School of Health Sciences.

**Tuition:** Approximately 30 days prior to each semester, all students will receive an electronic notice to their school email account letting them know that new charges have been posted to their WebConnect account.

**Payments:** Students are expected to pay their tuition bills in full or sign-up for the RHSHS Payment Plan Option (PPO) at least one week prior to the start of each new semester. Students can make their tuition payments at the SAO online via their WebConnect account, and by mail. The SAO accepts personal checks, money orders, and cash. Webconnect accepts all major credit/debit cards. Checks or money orders should be made payable to RHSHS and mailed to:

RHSHS Student Accounts Office  
P.O. Box 16052  
Reading, PA 19612-6052

More information regarding billing and payments can be found at <https://reading.towerhealth.org/health-sciences/financial-information/student-accounts/>.

## **Financial Aid**

Financial aid packages for RHSHS EMS Program are not offered at this time. However, our Financial Aid Office can advise students on how to identify other financial resources and funding options. Payment plans are available. For information on tuition and fees, please go to <https://reading.towerhealth.org/health-sciences/financial-information/student-accounts/>.

# STUDENT SERVICES

## Orientation Program

All new students will be required to attend new student orientation. Orientation for all new students will be held at the end of August prior to the start of class.

## Resident Life Program

The Delta Apartments are located about one mile from the hospital campus. Resident students commute to and from the campus via the free hospital shuttle bus. If residing in the Delta Apartments, students will be expected to abide by all rules and regulations of the Residence Life Program. The Residence Life Program has a diverse set of standards that are meant to meet the needs of residents and to enhance each student's academic and resident life experiences. It is each student's responsibility to respect the rights of all resident community members regardless of backgrounds, beliefs, values, and attitudes.

## Americans with Disabilities Act

The School of Health Sciences is committed to providing equal access for individuals with disabilities to the school and hospital community. The school makes every effort to accommodate applicants/students with disabilities. Any applicant with a documented disability can request special accommodations by notifying the Program Director in writing at the time of acceptance into the program.

## Student Lounge

A lounge, study rooms, Subway, and vending machines are available for student use. The student lounge is located on the ground level and is available seven days a week.

## Student Activities

The school seeks to provide a variety of social and recreational activities to enhance the personal growth of the student. Students participate in leadership roles and in planning activities such as picnics, seasonal parties, and organizational functions. A Student Government Association exists to provide opportunities for students to develop leadership skills and to facilitate communication between the student and the EMS programs. The campus is within walking distance of Penn Avenue, where students can visit art galleries, coffee shops, and quaint novelty shops. Students are invited to take part in Alvernia University's cultural and recreational activities as well.

## **Health Services**

Health screening is required for all students. Students must complete all health records, immunizations, lab results, urine drug screen (UDS), and required forms provided and requested by Reading Hospital School of Health Sciences.

The physical examination and immunization record must have been completed and signed by a physician or nurse practitioner within one year of the date of entrance into the program. All students are required to get an annual seasonal influenza vaccination.

Hospital rules and regulations require each enrolled student to have an annual tuberculosis screening test. Required immunizations include annual influenza vaccination and full COVID-19 vaccines. All new and students must be fully vaccinated or have an approved exemption on file by the start of the program, class, and clinical.

Students who have physical restrictions and are under the care of a physician need to update the school as to the status of these restrictions as necessary. Following the lifting of physical restrictions, a written clearance from the physician is required in order for the student to attend the clinical component of the curriculum.

Occupational Health Services Department at Reading Hospital is available to the student for consultation in the event of a physical illness. The student is responsible for all medical charges for treatment of an illness or accident. Health insurance must be current throughout a student's course of study.

## **Student Housing Immunization**

It is the policy of the School of Health Sciences to require all resident students to be vaccinated against meningococcal disease prior to move-in day. Students must provide documentation of immunization (Menactra) to Occupational Health Services.

# FACILITIES AND RESOURCES

## The Program

Facilities include classrooms, science laboratories, computer resource room, simulation laboratory, and faculty and administrative offices.

## Simulation Laboratory

The EMS Simulation Laboratory allows the EMS faculty to create scenarios in which the EMS student must apply learned didactic material to hands on scenarios using state-of-the-art equipment. This setting enables the student to become efficient in basic to advanced level skills in a controlled environment and creates a better prepared student for the real-world clinical components of the program.

## Computer Resource Room

The computer resource room provides computer-assisted instruction which helps the student to learn and apply theory in an interactive learning medium. The student can learn at a self-directed pace and can practice problem solving, critical thinking, and decision making in a nonthreatening environment.

## Library

The library is located in B-Building of Reading Hospital. The student can utilize the library to complete research projects, study, access internet and email, and read various professional journals associated with nursing, medicine, and other allied health subjects. Students also have access to Alvernia University's library and other student services.

## Fitness Center

The fitness center is open to all employees and students at no charge. It is conveniently located adjacent to G-Building.

## Parking and Transportation

Parking is limited on the school campus. The majority of students will be assigned parking at an off-site location and utilize the hospital shuttle service. The school does not assume liability for any events related to transportation.

# CONSUMER INFORMATION DISCLOSURE

Federal Regulations stipulate that prospective or current students have the opportunity to access various types of consumer information. To comply with these regulations, the following information is provided based on the most recent graduate follow-up statistics.

## **School Information and Policies**

To access our current information and policies please go to: <https://reading.towerhealth.org/health-sciences/school-policies/>.

## **Substance Abuse**

Our policy states that no employee or student shall possess any alcoholic beverage or controlled substance (illicit drugs) on hospital property, school property, in the Delta Apartments, or as any part of any school activity, whether for personal consumption or distribution to any other person. Any infraction of this policy constitutes grounds for disciplinary action up to and including expulsion for students and immediate dismissal for employees, as well as referral for prosecution, where appropriate.

## **Campus Security**

It is the intent of Reading Hospital School of Health Sciences to provide a healthful, safe, and secure environment for all patients, students, employees, and guests. It is the responsibility of the hospital's security staff to safeguard all parties mentioned above as well as hospital and school property, including student housing offered through the Delta Apartments.

If you wish to obtain a copy of the Campus Crime Report, please contact the Office of Admissions. This report is published annually, and includes information about substance abuse and campus security policies, procedures, practices, and statistics.

## **Family Educational Rights and Family Act of 1974**

Reading Hospital School of Health Sciences maintains student education records on a confidential basis in accordance with the Family Educational Rights and Privacy Act of 1974.



**P** Emergency Department Parking  
 625 North Parkside Drive West  
 Reading, PA 19611

**P** 5th Avenue Garage  
 420 South 5th Avenue  
 West Reading, PA 19611

**A** A-Building

**B** B-Building

**C** C-Building

**D** D-Building

**DOB** Doctors Office Building  
 Occupational Health  
 (RHSHS Student Health)

**E** E-Building

**J** J-Building

**K** K-Building

**N** N-Building

**R** R-Building

**SHS** Reading Hospital School of Health Sciences Spruce

**SP** Pavilion

**U** U-Building

**Reading HealthPlex** Reading HealthPlex

**Other Buildings**

**CDC** Child Development Center

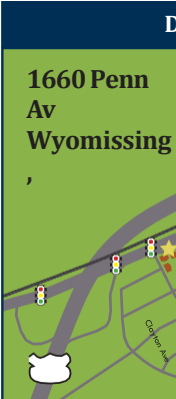
**G** G-Building  
 Photo ID Badges

**I** I-Building

**L** L-Building

**M** M-Building

**S** S-Building



*When having a photo taken for an ID badge, students should park in the 6th Avenue Garage.*





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