
2022-2023 Request for Professional Judgment Form

Last Name: _____ First Name: _____ Student ID#: _____

A detailed letter of appeal explaining the special circumstances to be reviewed is required to be written by the student requesting a Professional Judgment. Students must also complete verification (if not already selected) for the 2020 base year and will be required to provide the following verification documents as indicated by the Financial Aid Office.

- 2020 Tax Return Transcript (student/spouse) V1 Verification Worksheet
 2020 Tax Return Transcript (parent) 22/23 Verification already completed

Check the box(es) that apply and submit the corresponding documentation: Additional documentation may be requested upon review of your letter of appeal and documentation that is provided.

Loss of Income for Student and/or Spouse due to divorce, death, change or loss of employment or disability

Provide 2021 Tax Return Transcript; documentation of unemployment benefits and/or other non-taxable income; documentation of divorce/separation from student and spouse which also identifies any support for dependents (if applicable); death certificate

Loss of Income for Parent(s) due to divorce, death, change or loss of employment or disability

Provide 2021 Tax Return Transcript; documentation of unemployment benefits and/or other non-taxable income; documentation of divorce/separation from both parents which also identifies the parent providing primary financial support for the student; death certificate

Lump sum distribution or non-recurring income that inflates adjusted gross income (such as severance package, bonus, inheritance or IRA early withdrawal)

Provide copy of Form 1099-R for 2020, if applicable; provide 2021 Tax Return Transcript

Major Medical expenses not covered by insurance, already paid out-of-pocket

Provide copy of Schedule A showing the included medical expenses in your itemized deductions; provide 2020 Tax Return Transcript (NOTE: expenses paid must exceed 11% of total income)

Loss of untaxed income and benefits such as child support, or taxable social security

Provide legal documentation or notarized statement indicating the amount and date of change; provide 2020 Tax Return transcript

Certification Statement

The information contained in this appeal and any supporting documents is true and complete.

Student Signature

Date

Parent Signature (Required for Dependent Student)

Date