

Patient Request for Health Information

Patient Information (Please print)

First Name:	Middle Initial:	Last Name:	
Name at Time of Treatment (if different than above):			
Date of Birth (MM/DD/YYYY):	Phone:	E-mail (optional):	
Street Address:	City:	State:	Zip:

What records do you want? (Check appropriate boxes below):

Date(s) of Service ____/____/____ through ____/____/____

- Discharge Summary
 Emergency Room Records
 Operative/Procedure Reports
 Billing Records
 Test Results (X-Rays, Lab/Pathology Results) Please specify: _____
 Other (Immunization Records, Medication Lists) Please specify: _____
 Complete Medical Record
 Radiology Studies/Images
 Abstract

How would you like your records delivered?

- Paper Electronic (E-mail, CD, Portal, Other)
 Home Delivery Please specify: _____
 In-Person Pickup

Where do you want the information sent? (Fill in boxes below):

Reading Hospital should provide my records to: Self Personal Representative (indicated below)

Recipient Name:	Recipient Phone:
	Recipient Fax:
Recipient Mailing Address:	Recipient E-mail (if applicable):

Please print your name and sign below:

Name of Patient or Personal Representative (Please print)	Relationship (Please print)
Signature of Patient or Personal Representative	Date/Time

Please return completed form to:

	E-mail:
	Fax:
	Questions?

Reading Hospital recognizes a patient's right under HIPAA to access copies of his/her health information. There may be charges associated with processing a request and producing requested records.