

READING HOSPITAL SCHOOL OF HEALTH SCIENCES NURSING PROGRAM POLICY NO. 310

SUBJECT: Classroom Audit

Responsibility of: Curriculum Committee
Revised: May 2018 Reviewed: May 2018

SCOPE:

Students enrolled in the nursing program at the Reading Hospital School of Health Sciences (RHSHS)

PURPOSE:

To provide guidelines for the student who is requesting to audit a nursing course.

POLICY:

With permission from the Program Director or Curriculum Coordinator, and course faculty, qualified students may audit a nursing course. The following conditions must be met for the student to audit the requested course.

Procedure:

- The student must submit a written request to the Program Director or Curriculum Coordinator outlining the nature of the request and the reason the audit is being requested
- The student has successfully completed the course in a previous semester
- The class enrollment is conducive to permitting an additional student to audit the course
- There are no additional classroom space requirements or increased instructional costs resulting from the implementation of this policy

Any exceptions to the above criteria must be approved by the Program Director.

Students who meet the requirements to enroll as auditors will be subject to the following guidelines:

- All nursing program policies including student conduct apply equally to audit enrollees
- Students auditing the classroom portion of a course are expected to attend classroom lectures
- A student who opts to enroll on an auditor basis under this policy may not change to a credit basis during the term of enrollment
- Students auditing a course are not required to attend exam hours or exam reviews (Note: Students may request to take the exams as practice to reinforce knowledge; however, no grades will be recorded on the student's transcript.)
- Students auditing the classroom theory portion of a course are not permitted to attend clinical experiences including any scheduled simulated/laboratory clinical experiences
- Students do not participate in standardized testing during the audit period
- The transcript (GradPro) will indicate that the course is being audited

EDUCATION AND TRAINING: NA

REFERENCES:

COMMITTEE AND COUNCIL APPROVALS: Curriculum Committee and Faculty Organization Committee

CANCELLATION:

Tower Health System policies directly related to this topic shall supersede this RSHS policy. This policy supersedes all previous policies, memoranda, and/or other communications pertaining to this policy.