

READING HOSPITAL SCHOOL OF HEALTH SCIENCES POLICY NO. 319

SUBJECT: Dismissal

Responsibility of: RSHS Program Directors
Revised: February 2020 Reviewed:

SCOPE: Students enrolled at the Reading Hospital School of Health Sciences (RSHS).

PURPOSE: To provide guidance to the student who is being dismissed from a course, program, or the school.

POLICY: A student may be dismissed from the course, program or school or for any of the following reasons:

- Academic/clinical failure as defined by the program of study,
- Failure to meet academic or clinical competencies as defined by the program of study
- Inability to mathematically reach minimal passing standard which may result in dismissal removal from course /clinical setting prior to the end of the semester (course failure)
- Failure to respond or meet to deadlines including but not limited to enrollment deadlines (such as return from LOA) or class assignment deadlines per syllabus
- Failure to complete the program within established timeframe as defined by the program,
- Failure to conform to school, hospital, program or course rules, policies, requirements or regulations,
- Failure to meet the standards of conduct,
- On-campus or off-campus behavior, including but not limited to legal or ethical infractions/behaviors, such that the student's conduct has the potential to negatively impact the public image/reputation of the school or hospital, or interferes with the mission of the school or hospital including but not limited to, actual, perceived or potential interference with the safety and well-being of self, patients or others, and/or interference with the academic pursuits of students, faculty, staff, or the program/school.

DEFINITIONS: NA

PROCEDURE:

The student will be notified to establish a meeting with the Director of the program. The Program Director will explain the reason(s) for dismissal of the student.

The student has the right to appeal the decision through the grievance procedure (see grievance policy).

The School will refund tuition to a student according to the Tuition Refund policy. Fees are non-refundable. Dismissal will affect financial aid eligibility.

When dismissed from the School, the student must return:

- Residence keys
- ID badge
- Audience Response clicker
- Parking card
- Library material
- Radiology badges
- Any other hospital or school property issued to the student.

A student who withdraws from the school voluntarily or involuntarily is required to vacate the residence hall at the time of withdrawal from the School. Requests for an exception to this policy must be requested in writing to the Coordinator of Student Services, may be considered for emergency situations on an individual basis, and may be subject to additional fees.

EDUCATION AND TRAINING: NA

REFERENCES: NA

COMMITTEE AND COUNCIL APPROVALS: RHSHS Directors Meeting, February 2020

CANCELLATION: Reading Hospital or Tower Health policies directly related to this topic shall supersede this RHSHS policy. This policy supersedes all previous policies, memoranda, and/or other communications pertaining to this policy.